

Garfield Heights City Schools LPDC

Minutes of LPDC Meeting:

April 7, 2020

Present: **Kim Barber:** High School Representative, ***Rob Keshock:** William Foster Representative, **Nora Lopez:** Elmwood Representative, **Leah Keefe:** Middle School Representative, **Julie Frederick:** Maple Leaf Representative, **Sean Patton:** Central Office Representative, **Jill Frimel,** Administrative Designate, **Bryan Petsche,** Administrative Designate, **Ashlee Ward,** Administrative Designate

**Chairperson*

Not Present: none

**Today's meeting was a distance meeting utilizing the Zoom platform. All business before the LPDC was accomplished with verbal responses. Signed documents will not be available for return.*

IPDPs (Individual Professional Development Plans) Presented and Approved:

Elmwood: none
William Foster: none
Maple Leaf: none
Middle School/L. Ctr: none
High School: **B. Marksberry**
Administration: none

IPDPs Presented and NOT Approved:

none

Verifications Presented and Approved:

Elmwood: none

William Foster: **A. Hirter** (50 contact hrs: EOA-LETRs Units 3 & 4 9/19); **T. Moeller** (40 contact hrs: EOA -- LETRs Units 1 & 2 12/18; and 50 contact hrs: EOA -- LETRs Units 3 & 4 9/19)

Maple Leaf: none

Middle School/L. Ctr: **M. Toghill** (3.3 sem hrs: UC San Diego Extension-- EDU41433 Reading Interventions for Middle School Students 4/19)

High School: **L. Reisland** (3 sem hours: Andrews University--EDCI 629-047 Athletic Speed and Agility 5/16 and 3 sem hours: Andrews University--EDCI 629-148 Stretching Bodies and Minds 5/16); **C. Carano** (3 sem hours: Andrews University--EDCI 641-042 One Stop shop spreadsheets 1/20 and 3 sem hours: Andrews University--EDCI 641-017 Create, Captivate online



presentations 1/20--both classes are listed under 2 courses in technology from Learners Edge); **C. Walcoff** (25 contact hours: EOA--TBT meetings 2020 10/19)

Administration: none

Activity Proposals Presented and Approved:

Elmwood: **C. Brown** (3.3 sem hrs: University of California San Diego-- 85T03 Using Google Classroom for Teaching and Learning)

William Foster: none

Maple Leaf: none

Middle School/L. Ctr: **P. Barrett** (1 sem. Hr: Colorado State University Pueblo-- ED501 Educating Oppositional and Defiant Children) , **K. Skocdopole** (1 sem hr: Dominican University of California-- EDUO 9044 Meet Them Where They Are **and** 1 sem. Hr: Dominican University of California-- EDUO 9047 You Can't Make This Stuff Up)

High School: **A. Sizler** (3 sem hours: Greenville University--Using Technology to Support Students with Special Needs)

Administration: none

District-Wide: GHCS 5-year Professional License Teachers (30 contact hrs: EOA -- for Google Classroom Training Professional Development) Staff members choosing to use the 30 contact hours will submit a binder of evidence with a log of hours (**Include** the following evidence in your binder: Websites visited, Blogs viewed, Professional Development Training, Examples of the Google Classroom created and any/all Certificates) You will verify your PD by turning in your binder and log of hours and the GHCS LPDC Verification & Reflection form (Form #3) and a Certificate of Credit form (Form #6) to the LPDC to be approved at a monthly LPDC meeting. You must have an approved IPDP on file for the years listed on the Certificate of Credit form.)



Activity Proposals Presented and NOT Approved:

n/a

License Renewals Processed:

Elmwood: none

William Foster: **D. Copeland** (Renew - 5 Year Professional Elementary (1-8) License)

Maple Leaf: **A. Varga** (Renew - 5 Year Professional Pupil Services License)

Middle School/L. Ctr: none

High School: **A. Bican** (Renew - 5 Year Professional Comprehensive High School (7-12) License)

Administration: P. Glazer (Align - 5 Year Professional Principal License)

Notifications of Application for Advanced License:

Elmwood: none
William Foster: none
Maple Leaf: none
Middle School/L. Ctr: none
High School: none

Verification Forms for Educator Leaving / Entering District:

Entering:
none

Leaving:
none

****Note: There are only 2 LPDC meetings remaining for this school year.***

Notes:

- 1. An August 2020 LPDC meeting will be added to the GHCS LPDC calendar due to the pandemic. Those license holders whose licenses expire June 30, 2020 will be extended to September 1, 2020.***
- 2. Application hold time -- ODE limits hold times for applications to 60 days. Applicants who fail to submit required eligibility documentation within 60 days will receive a message stating the Department is declining their applications. Applicants are charged a non refundable \$25 processing fee for each application declined by the Department. PLEASE NOTE that when an e-signer declines or does not sign an application for any reason, the candidate is not charged a processing fee. Applicants may resubmit their applications with the required information.***
- 3. Advanced License Renewal Policy: If you are NOT renewing your Senior or Lead Advanced license, then you will need to renew your past/expired Professional license. Those of you who choose to renew the Senior or Lead Advanced licenses will have to complete the Master Teacher program, again, and then provide documentation of completion to ODE at the time of the renewal. ODE will NOT process your license without it. If you attempt to renew the advanced license without completing the Master Teacher program, there will be a FEE charged for***



an incorrect license application processed. Please share your license renewal information with your LPDC representative accordingly.

- 4. The process for ALL license renewal applications at ODE is now digital. You can access your license renewal applications by signing into your SAFE account at ODE. Also, ODE will NOT be mailing paper licenses to the applicant. Licenses are available for download ONLY once the renewal process is complete.***
- 5. All forms, IPDPS, Activity proposals, etc. to be approved by the LPDC at a monthly LPDC meeting MUST be submitted in PD Express or to your LPDC Representative the day BEFORE the scheduled monthly meeting.***
- 6. You must have an approved IPDP on file in order to have any professional development approved by the LPDC.***
- 7. If you have any IPDP / Activity Proposal / Verifications addressed in any LPDC meeting minutes, please PRINT the minutes for your own personal professional file. You will need to supply the proof of professional development at license renewal time. All verifications must include proof of an ORIGINAL college transcript. Transcripts will not be returned to staff due to archiving for ODE auditing.***
- 8. ALL staff members please read the Monthly LPDC minutes after each meeting to make sure proposed IPDPs, Activity Proposals, Verifications and other business has been addressed /approved.***
- 9. The LPDC would like to encourage all staff members to monitor the accuracy of your credentials. This can be done by accessing the ODE Website and viewing your information.***
- 10. We are required by law to report identification attached to all decisions. For any IPDPs, Activity Proposals or Verifications which are denied, state ID numbers will be provided. See your representative as to why the decision was made. If you choose to appeal a decision, please submit an appeal form found at the LPDC website.***
- 11. All LPDC forms, helpful information and PD Express can be located at the GHCS district Website under the LPDC location.***

